



## Junior Page

### ***Are you a Shelving Ninja?***

Penticton Public Library is looking for a fun and team-oriented shelving ninja (aka Junior Page) to join our League of Extraordinary Teenagers! This is an exciting opportunity for someone who is both enthusiastic and has a black-belt in organization. If you enjoy working with the public we want you.

### ***What we're looking for:***

Our Junior Pages are versatile, flexible people who want to make a difference in the community. They ensure that our materials are on the shelves for patrons and staff to find; they use their powers and knowledge to shelve, move and search for library items. They help direct patrons to the things they want, and provide excellent customer service.

### ***Job Requirements:***

- High school student 14-18 years old.
- Preference will be given to applicants who have worked or volunteered in a library.

### ***What do you need to bring to this position?***

- Attention to detail.
- Ability to file alpha-numerically.
- Efficient time management skills.
- Ability to provide effective customer service.
- Strong communication skills.
- Ability to contribute positively and work successfully within a team environment.
- Ability to use personal computers in a Windows environment.

### ***Physical Requirements:***

“You must be swift as a coursing river, with all the force of a great typhoon, with all the strength of a raging fire (and mysterious as the dark side of the moon)”- Mulan. Physical requirements of the Junior Page position include lifting library materials, reaching and bending to place materials on shelves, and pushing and pulling book drop bins and carts.

Penticton Public Library is an equal opportunity employer. We thank all candidates for their interest in this position, but only short listed candidates will be contacted.

### ***Note:***

This position has a varied schedule and is part of CUPE. You must be eligible to work in Canada. You must submit the completed application form ([www.pentictonlibrary.ca/employment/](http://www.pentictonlibrary.ca/employment/)) either in person, or to Stephanie James ([stephaniejames@summer.com](mailto:stephaniejames@summer.com)).

Classification title: Junior Page

Pay: \$12.65 / hour

Posting date: Friday, February 22<sup>nd</sup>, 12:00 pm

Closing date: Friday, March 29<sup>th</sup>, 5:30pm

Please send your application into [stephaniejames@summer.com](mailto:stephaniejames@summer.com) attention Stephanie James